

**Summary of decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

This document summarises the decisions taken by the Forum. The full decision will be published in the minutes of the meeting. The minutes will be submitted to the next meeting of the Forum for approval as a correct record and published to the website once approved.

Item No	Title	Description/Purpose	Decision
4	ELECTION OF CHAIRMAN	To elect a Chairman for the ensuing year.	<b>RESOLVED; That Mrs D Strutt be elected Chairman of the Forum for the ensuing year.</b>
5	ELECTION OF VICE-CHAIRMAN	To elect a Vice-Chairman for the ensuing year.	<b>RESOLVED: That Mr N Griffiths be elected Vice-Chairman for the ensuing year.</b>
7	SCHOOLS FORUM CONSTITUTION	To inform the Forum of changes to the Forum's Constitution required by Regulations and guidance from the Department for Education.	The report was noted.
8	REPORT OF THE BUDGET WORKING GROUP	To consider a report from the Budget Working Group (BWG) on the following issue: National Schools Funding Formula.	<b>RESOLVED: That</b> <b>(a) the proposals for the local application of the National Schools Funding Formula as set out at Appendix</b>

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p><b>1 to the report be approved for recommendation to the Cabinet Member – Education and Infrastructure as follows:</b></p> <p><b>a) Basic entitlement - that the basic per pupil entitlement for primary pupils should be set at £2,756 for each pupil (but subject to a £3 per pupil reduction if (h) below is approved);</b></p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p><b>b) Basic entitlement - that the basic per pupil entitlement for secondary pupils should be split between KS3 and KS4 to represent the higher costs at KS4. Funding rates would be £3,605 for KS3 pupils and £4,543 for KS4 pupils;</b></p> <p><b>c) Deprivation - that the deprivation indicator should be an allocation of £2,848 for</b></p>
--	--	--	--

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>every pupil on the “Ever-6” Free Schools Meals;</p> <p>d) Looked after children - there should be an additional allocation of £900 for each looked after pupil in 2013/14 in order to match the pupil premium;</p> <p>e) Prior Attainment - there should be a basic entitlement of £228 for each primary pupil</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>with less than 78 points EYFP and £355 for each secondary pupil not achieving level 4 or above in both maths and English at Key Stage 2 for 2013/14 only, and given potential DfE changes subject to review thereafter;</p> <p>f) English as an Additional Language - there should be an allocation of £405 for each</p>	
--	--	--	---	--

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>pupil in the first year only with English as an Additional Language in order to match funding allocated in 2012/13</p> <p>g) Lump Sum - there should be a lump sum allocation for all schools of £105,000 to fairly represent school fixed costs</p> <p>h) Pupil mobility - there should be a budget in the High Needs Block</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>of £62,800 to support inclusion of hard to place pupils to be funded by a standard deduction of £3 per pupil from all schools with the impact to be reviewed after one year;</p> <p>i) Split site costs - there should be no split site allocation in line with the current local school funding formula;</p> <p>j) Business rates - that,</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>as determined by the DfE, the existing method that business rates are allocated at actual cost should be continued;</p> <p>k) PFI contracts - that as determined by the DfE, the existing allocation of £190,000 to Whitecross to meet PFI contractual commitments and to be indexed annually in future as per RPI should</p>	
--	--	--	--	--



**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>be continued;</p> <p>l) Notional SEN - the Notional SEN budget should be consistent with previous Herefordshire practice and based on 6% of the per-pupil funding + 6% of the lump sum + 40% of deprivation funding (Ever-6 Free School Meals) + 100% of prior attainment (as a proxy measure for SEN);</p> <p>m) De-delegation-</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>retention of funding centrally for trade union facilities time and free school meals assessment be supported;</p> <p>n) De-delegation - the retention of funding centrally for Ethnic minority support be supported;</p> <p>o) Special school funding - As an interim measure in 2013/14, the funding of</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>special schools on the principle of “maintaining budget stability” by determining the top-up funding according to the existing tariff of standard and enhanced pupil needs for the agreed number of commissioned places be supported;</p> <p>p) Special school additional places - Additional</p>
--	--	--	--

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>places in excess of the agreed number of places if needed, will be funded at marginal cost as determined by the school's ability to meet the needs of the pupil;</p> <p>q) PRU funding – Herefordshire model - the continuation of a Herefordshire model whereby high schools contribute a</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>£4,325 p.a. fee for every PRU placement be supported; and</p> <p>r) SEN protection - additional school expenditure on Band 3 &amp; 4 pupils be limited to 1.5% per pupil to be funded by reducing the cap on schools gaining from 1.52% to 0.94% (originally 1.05%) as set out in paragraphs</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p><b>11 and 12 of the report.</b></p> <p><b>and</b></p> <p><b>(b) that in the interim, the funding formula values, as set out in Appendix 1, be submitted to the Education Funding Agency by the deadline of 31<sup>st</sup> October marked “pending cabinet member approval” as necessary.</b></p>
<b>9</b>	<b>MEMBERSHIP OF THE BUDGET WORKING GROUP</b>	To review the composition of the Budget Working Group.	<p><b>RESOLVED: That</b></p> <p><b>a) the Budget Working Group continue to operate on the basis previously agreed by the</b></p>

## Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012

Item No	Title	Description/Purpose	Decision
---------	-------	---------------------	----------

			Forum as set out at paragraph 5 of the report, with small schools and special schools to be represented and with consideration also given to governor involvement;	
		b)	t here should be a minimum of one maintained school representative from the secondary sector and one academy representative from the	

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>primary school sector;</p> <p>c) the factors set out at paragraph 10 of the report are taken into consideration in making appointments to the Budget Working Group;</p> <p>d) that in future membership of the Budget Working Group be reviewed in parallel with membership of the Schools Forum;</p>
--	--	--	--



**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>e) the chairmanship of the Budget Working Group be considered at the Forum's next meeting once nominations have been received;</p> <p>f) the current membership of the BWG continues in place until 31 December 2012; and</p> <p>g) representative bodies be invited to submit nominations to serve on</p>
--	--	--	---

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>the Budget Working Group on the basis that the Group will consist of 14 Members with the 11 places available to primary schools, secondary schools and academies, (taking account of the 2 early years places and 1 specialist schools place) to be allocated on a broadly proportionate basis based on pupil</p>	
--	--	--	--	--

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<b>numbers in each category.</b>
10	WORK PROGRAMME	To consider the Forum's work programme.	<b>Items scheduled for meeting on 7 December 2012</b> <ul style="list-style-type: none"> <li>• Report of Budget Working Group (DSG underspend)</li> <li>• Membership of Budget Working Group</li> <li>• Final School Budgets for Submission to the</li> </ul>

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<ul style="list-style-type: none"> <li>Education Funding Agency                             <ul style="list-style-type: none"> <li>○ Schools Funding Block</li> <li>○ High Needs Block</li> <li>○ Early Years Block</li> </ul> </li> <li>• School Funding 13/14 – Draft</li> </ul>
--	--	--	--

**Decisions taken by the Herefordshire Schools Forum on Friday 19 October 2012**

<b>Item No</b>	<b>Title</b>	<b>Description/Purpose</b>	<b>Decision</b>
----------------	--------------	----------------------------	-----------------

			<p>Budgets</p> <ul style="list-style-type: none"> <li>• Capital Investment 2012/13 Update</li> <li>• Workplan 2012/13</li> <li>• Dates of Meetings</li> </ul>
11	DATES OF MEETINGS	<p>To note that future meetings of the Forum have been scheduled for 9.30am at Brockington, 35 Hafod Road, Hereford on the following dates:</p> <p>7 December 2012 25 January 2013 28 February 2013 12 March 2013 (provisional).</p>	<p>7 December 2012 9.30 am</p> <p>25 January 2013 9.30 am</p> <p>28 February 2013 9.30 am</p> <p>(Provisional) 12 March 2013 9.30 am</p>